



PARK, RECREATION & TREE COMMISSION MEETING MINUTES

Meeting of the: **PARK, RECREATION & TREE COMMISSION OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, November 6, 2013 at 6:00 p.m.**
Location: **City Hall, 2110 Washington St., New Holstein WI 53061**
Members Present: Jerry Hallstrom, Sue Barth, Wally Dudzinske, and Jeffrey Brandt
Others Present: Robert Depies, Mayor Dianne Reese

The meeting was called to order by Chairperson Hallstrom.

It was duly noted that the meeting was properly announced.

Roll call was completed by City Clerk Langenfeld.

A motion was made by Dudzinske, seconded by Brandt, and carried to approve the agenda as presented.

A motion was made by Dudzinske, seconded by Brandt, and carried to approve the minutes from the previous meeting.

Public Participation did not occur.

During Communications Mayor Reese informed the Commission that the city did not receive the capstone project from UW-Madison for the Prairie.

City Clerk Langenfeld presented operations information on the Aquatic Center.

A motion was made by Brandt, seconded by Barth, and carried to approve setting the Aquatic Center's swim lesson rate at \$25 per person, per session.

A motion was made by Hallstrom, seconded by Brandt, and carried to approve the attached rate schedule.

A motion was made by Barth, seconded by Brandt, and carried to approve the attached revised lesson structure.

A motion was made by Barth, seconded by Hallstrom, and carried to approve the Job Descriptions as presented with the suggested changes.

A motion was made by Brandt, seconded by Barth, and carried to increase the Block Pass charge to \$40 for 10 visits and to train the staff that the cards must be punched before the patron enters the facility.

A motion was made by Barth, seconded by Dudzinske, and carried to approve the attached Memorial Tree/Bench Policy with the amended change to add the word damaged in the Replacement section of the policy and to send a form letter to all of the original donors to explain the new policy.

A motion was made by Brandt, seconded by Dudzinske, and carried to approve the Memorial Tree Application for Charles Meves.

A motion was made by Brandt, seconded by Dudzinske, and carried to approve Trinity Lutherans request to use Kiwanis Park for their Soccer Tournament on Friday, September 26, 2014 and Saturday, September 27, 2014.

A motion was made by Hallstrom, seconded by Dudzinske, and carried to deny the request from Brook Hess to use Civic Park in February as the park does not have heat, the bathrooms are turned off, and the park is not maintained for snow removal in winter.

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Depies informed the Commission that, in November, his department will be removing tagged trees in Civic Park.

The financials were not reviewed.

Being no further business the meeting was adjourned.

Cassandra Langenfeld

City Clerk